

## **RULES AND REGULATIONS OF KASHTORY GIRLS PG**

1. **BOARDER** should submit her identity Proof Copy 2nos Passport sized Photo along with Parent's identity Proof Copy and Photo.
2. Only Parents and Local Guardian are allowed to visit the PG
3. Male visitors will not be allowed to enter the Boarder's room. It is strictly prohibited. Otherwise authority shall take any action deemed fit.
4. Boarders will have to keep her belongings at her own risk. The authority will not be responsible for loss of any kind of things like ornaments, money, important documents etc.
5. Boarders should keep her respective room clean and tidy.
6. Photographs, Posters shall not be pasted or displayed on the walls of the room.
7. The compound gate will be closed at 8pm every day and every Boarder will have to enter the Hostel within 7.30pm.
8. If any Boarder wants to leave the PG then she must inform the authority before one month ie from 1<sup>th</sup> to 10<sup>th</sup>.
9. If any Boarder will make any damage/ loss of the PG property, the damage will be adjusted in security money.
  
10. Authority will not be responsible for any kind of unauthorized acts done by the Boarder outside the PG premises.
  
11. Whenever a Boarder is not in the room, he/she has to switch off the lights and fans in the room. If the room is locked and boarders are not present in the room and if the lights and fans are found switched on disciplinary action may be initiated against her.
  
12. A BOARDERS must pay her rent at the beginning of the month ie from 1<sup>st</sup> - 07<sup>th</sup> of the month.
  
13. Permission for temporary leave of absence from the hostel should submit their application to the Warden.
  
14. All the Boarders must vacate their rooms during vacations /breaks ie. Puja and Bihu holidays if they are directed to vacate by the hostel authorities.
  
15. For ROWDY and indisciplinary behaviour inside or outside the hostel is not at all accepted. The boarders must maintain discipline.
  
16. Except mobile phones, tablet & laptop, the use of Electrical appliances like Heaters, Cookers, Electric Iron, Straightner, curler etc are forbidden.
  
17. Except Boiling water, Maggie no other item should be cooked in the kitchen.
  
18. If any Boarders do not take food for breakfast, lunch or dinner should inform the warden before time.
  
19. No Boarders shall keep any guest in their rooms without permission from the warden.
  
20. Boarders should close the tiffin box properly after taking food to maintain clean & hygiene.

THANK YOU

KASHTORY GIRLS PG